

A Town Board meeting was held by the Town Board of the Town of Ballston on Tuesday evening, January 9, 2018 at the Town Hall located at 323 Charlton Road, Ballston Spa, New York.

PRESENT:	Tim Szczepaniak	Supervisor
	Bill Goslin	Councilman
	John Antoski	Councilman
	Kelly Stewart	Councilwoman
	Chuck Curtiss	Councilman
	Carol Gumienny	Clerk
	Debra Kaelin	Counsel

Supervisor Szczepaniak called the meeting to order at 6:30 and the pledge was recited. He welcomed everyone to the first meeting of the year.

The first order of business is the Spinney of Ballston Lake, LLC presentation.

Morgan Ruthman stated the concept plan was presented to the Board on June 29, 2017. This project is a 55+ active adult rental community. Currently, there are two of these same projects in different counties that are highly successful. This is a family owned business. Mr. Ruthman is aware of the variety of issues the Town is contending with such as zoning, water and sewer. He has been involved in all the zoning workshops and knows of the changes being proposed. They are not part of the proposed sewer district and aware of the Ag & Markets litigation pertaining to water. Spinney of Ballston Lake, LLC is proceeding to receive feedback from the Planning Board. Supervisor Szczepaniak stated this will be voted on this evening and the Spinney Group is acting at their own risk.

The next presentation is from Megan Baker owner and president of Baker Public Relations. Ms. Baker presented for 10 minutes on how her company can assist the Town with communicating the facts to the public on events happening in Town.

CORRESPONDENCE

The Clerk received correspondence from Mr. Solosky and some residents of Lake Road asking the Town Board to reread the C.T. Male study (2013 report which studied having water service on Lake Road from Eastline Road to Stonebridge). The residents are asking that the process be completed. Their goal is to have a vote to determine the wishes of the residents of Stonebridge and Lake Road based on the study ordered and paid for by the Town. This will be discussed later in the meeting.

REPORTS OF TOWN OFFICIALS

Highway/Water Superintendent Joseph Whalen, Dog Control Officer Thomas Shambo and Town Clerk Carol Gumienny submitted reports for December 2017 and they are on file in the Town Clerk's office.

LIBRARY REPORT

Colleen Smith Library Director, reported:

- The Library will host an Open House on Saturday, January 27th from 11 a.m. to 1 p.m. Light snacks and refreshments will be served. Stop by and meet the new Director, Colleen Smith.
- The Friends of the Library Annual Mini Golf Fundraiser will take place at the Library on Friday, February 23rd from 10 a.m. to 5 p.m and Saturday, February 24 from 10 a.m. to 2 p.m. The cost is \$5 per person and open to golfers of all ages and abilities.

SEWER COMMITTEE REPORT

Kim Kotkoskie stated there are two resolutions this evening pertaining to the Route 50 sewer project. The first resolution will set the public hearing and the second resolution names the Town Board as Lead Agency. The Committee supports both resolutions.

A letter from the Office of the State Comptroller stated their annual threshold for a special improvement district is \$995 per EDU. This is good news for the Route 50 project as the annual amount is \$926 per EDU. The Committee addressed a sampling plan with concerns of odor and the Alplaus Creek. The Ballston Lake project is still pushing easements and BLIA is assisting. There will be an operation maintenance agreement ready for signature at the Agenda meeting on January 30th. SEQRA process will continue.

BUILDING DEPARTMENT

Building Inspector Brian Theriault read his building report for the month of December and it is on file with the Town Clerk.

FARMLAND PROTECTION PLAN COMMITTEE

Scott Draina, co-chair of the Committee stated the Committee met and discussed the possibility of having a first annual farmer's winter social. It is in the planning stages.

PARKS AND REC COMMITTEE

Councilwoman Stewart reported she prepared a request for quote for a master plan for parks in Town. The Committee is now reviewing it. Cliff Samson resigned from his committee position therefore one to two members are needed. Councilwoman Stewart received a quote from C.T. Male to do a structural inspection of the pavilion at Fireman's Grove.

Supervisor Szczepaniak praised the Highway Department for keeping the roads clear and safe for residents on Christmas Day. He appreciates all their hard work.

RESOLUTION 18-01

APPROVE THE SUPERVISOR'S FINANCIAL REPORT FOR DECEMBER

This resolution will be tabled due to there is no report for December yet.

FINANCIAL REPORT

Jeanette Borthwick, Budget Officer stated the auditor will be here the second week of February to begin the 2017 AUD. There is no financial report yet for December due to end of the year closeouts are not complete. There will be preliminary figures at the January 30th meeting.

SUPERVISOR'S REPORT

Supervisor Szczepaniak stated:

- We will return to having two meetings a month. The second and last Tuesday.
- State of the Town address on Tuesday, January 16th at 6:30 p.m.
- Serving on five County committees: Law and Finance; chairman of Legal and Research, Public Works, Public Safety and the Water Authority.
- He asked the Board about having another zoning workshop. Councilman Curtiss felt it was not necessary and stated for everyone to read it. Sophia Marruso will help with the implementation of the zoning changes.
- Met with the Town of Glenville about taking over the administrative duties of the Summer Rec Program. Glenville has agreed. Ballston will continue to financially support the program.
- Attended the Burnt Hills Fire Department swearing in ceremony for all new officers.
- Attending the Association of Town Meeting in NYC in February.
- There will be Tier 3 training for emergency preparedness in the Community Room at Town Hall on Thursday, January 12 at 6:30 p.m. It is the Board's obligation to the residents to know what to do in case of a Town disaster.
- A Red Cross shelter fundamentals training for emergencies will be held on Saturday, January 20th at the Milton Town Hall to discuss opening, setting up and closing a shelter during a disaster. This is open to the public.
- Attended the annual BPA meeting on the state of the towns with Clifton Park, Charlton, Ballston and Glenville, hosted by the Town of Ballston this month. Each Town supervisor presented the economic development in their community
- An Eagle Scout will be recognized next month at the Board meeting.

COUNCILMEMBER REPORTS

Councilman Curtiss stated he has his concern regarding the water rates. There seems to be some confusion. Supervisor stated we will discuss all aspects of water later in the meeting.

Councilwoman Stewart stated she received a request from a local scout leader asking permission for his troop to use Anchor Diamond Park after park hours for a one-time snowshoe event. She polled the members of the Committee and no one objected. She wanted to make sure the Board was aware of this one-time exception to the park rules. The Clerk should receive a letter of interest for membership on the Parks & Rec Committee. She can be appointed at the next meeting. Ms. Stewart emailed the Board the request for quotes for

the master parks plan in Town. She didn't receive any feedback and she will send it out to various places. The Microenterprise Grant Program applicants have been notified of the training in January required as part of receiving their grant. Councilwoman Stewart will also be working on the court audit later this month or early next month.

Councilman Antoski reported that he has a request from the Farmland Protection Committee for money for postage funds for a mailer to be sent out for their midwinter farmer's conference in March and April. This is currently in the planning stages. He would like to have a resolution for \$500 this evening. Jeanette Borthwick stated this will come from the Contingency Fund as the money was not budgeted.

Councilman Goslin had nothing to report.

OLD BUSINESS

Phones

The Supervisor stated we have met with a vendor today, Gracecom, about a new phone system. Councilman Goslin stated we are trying to move this as quickly as possible. He is having one more vendor to present, giving us three quotes, then a decision will be made at the end of the month. Primelink has already given a quote.

NEW BUSINESS

Alarm Panels

Councilman Antoski asked will the alarm problem be solved with the resolution on this evening? Councilman Goslin reported yes. Highway Superintendent Whalen stated the alarm panels are being combined and will use internet which frees up the phone lines. This will alleviate all the issues.

Water Rates

Supervisor Szczepaniak stated the 25-cent rate increase per billing cycle for the next four years is effective for the Spring billing. He is not in favor of the proposed \$10 water meter charge to each water customer. Supervisor Szczepaniak stated there will be a new Water Committee that will address the water plan. Councilman Curtiss stated we should consider the water meter charge. Councilman Goslin doesn't think we should charge a rate increase for water that was used in the Fall. Councilman Curtiss does not see it this way. Councilwoman Stewart asked Mr. Whalen what is the cost for new water meters? Mr. Whalen replied it is slightly under \$300,000 without labor installation. Councilman Goslin stated it will cost between \$350,000 and \$450,000 to replace 1000 meters and the equipment to read those meters remotely. He is glad the Water Committee will have an opportunity to show how to pay for this. Supervisor Szczepaniak stated the Water Superintendent is moving forward with purchasing some new meters. Mr. Whalen stated on October 12, 2017 he made the Board aware of this except for Councilman Curtiss as he could not attend. A SAM grant was filed as well at that time. There are upfront costs but they will be covered by the grant. Councilwoman Stewart stated Councilman Goslin's plan is reasonable (a \$10 water meter charge). Councilman Goslin wants to withdraw his water plan from the Town and let the Supervisor take the lead. He thought the plan would be voted on this evening. Supervisor stated that Councilman Goslin will be a member of the Water Committee along with the Supervisor, Water Superintendent Joe Whalen, Town Attorney Deb Kaelin and Budget Officer Jeanette Borthwick. Councilman Goslin asked if a decision was made about water rates? Supervisor Szczepaniak stated it was discussed prior and decided on. Councilman Goslin stated he objects to billing in arrears and suggested to the Town attorney that billing in arrears and changing the rate during the billing cycle is illegal.

Building Maintenance

The Building and Grounds Committee needs to evaluate having a maintenance person. We currently have a vendor with no contract for cleaning services. A system needs to be put in place when there are maintenance issues at Town Hall as well. This Committee will be tasked with a lot, that is why the Supervisor placed Councilmen Curtiss and Antoski on this Committee.

Lake Road Water Project

Kathryn Serra Town Engineer responded to the earlier correspondence from the Lake Road residents. C.T. Male completed a water study in 2013 for water for residents on Lake Road from

Eastline Road to Stonebridge. There were three options available at that time. The first option was to have the Lake Road homeowners bear the cost which was approximately \$2,000 annually; the second option was to have the Lake Road residents and the residents of Stonebridge pay for the water and the third option was to have the entire water district pay for it. Currently, the first two options are not available. The most feasible option is to bear the water main cost to the entire water district which would be \$15-\$20 per year for 20 years. Ms. Serra did a master plan in 2014 which identified a need to install a water main from Eastline Road, down Lake Road to Outlet Road to Route 50. This will be needed in the future if the Town wants to receive all its water from Saratoga County. Ms. Serra stated this is the shortest loop option. It was asked how is the project paid for? It was answered with a bond. Councilman Goslin stated this project would take the Town over the tax cap. Councilwoman Stewart's concern is that the loop won't benefit all the users in the district.

Privilege of the floor on items for consideration and action this evening (limit 5 minutes)

No one wished to speak at this time.

NEW BUSINESS FOR CONSIDERATION AND ACTION THIS EVENING

RESOLUTION 18-02

APPROVE THE ORGANIZATIONAL RESOLUTIONS AND APPOINTMENTS FOR 2018.

A motion was made by Councilwoman Stewart and seconded by Councilman Antoski.

ADOPTED	Ayes	4	Supervisor Szczepaniak, Councilman Antoski, Councilwoman Stewart and Councilman Curtiss
	Nays	1	Councilman Goslin

ORGANIZATIONAL RESOLUTIONS AND APPOINTMENTS FOR 2018

Supervisor Appointments:

Deputy Supervisor – Joe Whalen

Budget Officer/ Financial Administrator – Jeanette Borthwick

Town Board Committees for 2018:

Buildings and Grounds – Curtiss and Antoski

Personnel – Szczepaniak and Stewart

Insurance – Antoski

Library – Stewart

Audit – Town Board

Parks – Stewart and Antoski

Sewer – Goslin, Szczepaniak

Water – Goslin, Szczepaniak, Whalen, J. Borthwick and D. Kaelin

Collective Bargaining – Szczepaniak and Whalen

Farmland – Curtiss

Planning/Zoning – Curtiss, Antoski, S. Marruso

Community Development – Goslin and TBD

Emergency Services – Curtiss

Ballston Lake Management Plan & Protection – Antoski

IT – Antoski

Debris Committee – Curtiss, John VanVorst, Michael Lesniak

RESOLUTION #1 – BE IT RESOLVED by the Town Board of the Town of Ballston that all meetings of the Town Board shall be held in accordance with the latest edition of Robert's Rules of Order.

RESOLUTION #2 – BE IT RESOLVED by the Town Board of the Town of Ballston that the meetings of the Town Board shall be held in the Town Offices located at 323 Charlton Road, Town of Ballston and Saratoga County. The regular meeting shall be held at 6:30 p.m. on the second Tuesday of each month. The agenda meeting will be held the last Tuesday of the month at 6:30 p.m. and at this last meeting of the month the Town Board will pay the monthly bills.

RESOLUTION #3 – BE IT RESOLVED by the Town Board of the Town of Ballston that the Ballston Spa National Bank shall be the official depository for Town funds and, BE IT FURTHER

RESOLVED that the funds may be withdrawn and checks may be signed by Supervisor, Timothy Szczepaniak or by Deputy Supervisor, Joseph Whalen, in accordance with provisions of the Town Law and the procedures established by the Town Board and BE IT FURTHER RESOLVED dual signatures will be required on all checks greater than \$5,000, BE IT FURTHER RESOLVED that electronic transfers may be made in accordance with Town Law and the procedures established by the Town Board and, BE IT FURTHER RESOLVED that checks drawn on the Town Clerk's account may be signed by the Town Clerk, Carol Gumienny, or the Deputy Town Clerk I, Jodi Hollowood, in accordance with the provisions of the Town Law and the procedures established by the Town Board and,

BE IT FURTHER RESOLVED that checks drawn on the Tax Collector's account may be signed by the Tax Collector, Anne Hogue or the Deputy Tax Collector, Glenn Hogue and, BE IT FURTHER RESOLVED that checks drawn on the Town Justice accounts may be signed by the Justice assigned to that account or the Town Supervisor and BE IT FURTHER RESOLVED that the Town Supervisor and Deputy Town Supervisor be additional signatories on all accounts allowed by Town Law.

RESOLUTION #4 – BE IT RESOLVED by the Town Board of the Town of Ballston that salaries for elected officials for 2018 are approved as listed and established in the 2018 budget and that all other salaries and hourly rates for 2018 be approved as listed below with longevity awards to be applied during the year as earned:

ANTOSKI, JOHN	SALARY	9,457.00
ASCHMUTAT, ROBERT	HOURLY	24.30
BAUMBACK, MARY JANE	HOURLY	13.22
BISHOP, ERIN	HOURLY	12.88
BOUCHARD, JOANN	SALARY	49,518.00
BRADT, DEBRA	HOURLY	20.12
BULL, VICTORIA	HOURLY	10.40
BURNS, BRANDI	SALARY	15,713.00
CENTER, MEGHAN	HOURLY	11.42
CHAISSON, CAROL	HOURLY	10.69
COOK, DAVID	HOURLY	20.92
CURTISS, CHARLES	SALARY	9,457.00
CURTISS, JANE	SALARY	10,124.00
DALAKOS, JOANNE	HOURLY	15.61
DARLING, REBECCA	SALARY	51,369.00
DINGMAN, MICHELLE	HOURLY	17.23
FANTAUZZI, JOHN	SALARY	15,713.00
FIEDLER, DEBORAH	HOURLY	12.12
FIELDHOUSE, LINDA	HOURLY	10.69
GILLAN, SHARLENE	HOURLY	18.47
GOSLIN, WILLIAM	SALARY	9,457.00
GUMIENNY, CAROL	SALARY	48,815.00
HOGUE, ANNE	SALARY	7,780.00
HOGUE, GLENN	SALARY	600.00
HOLLOWOOD, JODI T.	HOURLY	15.93
HOLLOWOOD, JOHN	HOURLY	29.14
HOLLOWOOD, TIMOTHY	HOURLY	25.78
HOLT, HEATHER	HOURLY	15.61
HOTALING, PETER	SALARY	39,438.00
KAELIN, DEBRA	SALARY	30,000.00
KISSINGER, BRIAN	HOURLY	25.00
LAFERGOLA, ELIZABETH	HOURLY	10.69
LAMBIASE, JENNIFER	HOURLY	11.88
LITTLE, PHILLIP	HOURLY	25.57
MADEJ, KENNETH	HOURLY	11.09
MARRUSO, SOPHIA	HOURLY	28.56
MOORE, HANNAH	HOURLY	11.10
NELSON, RUSSELL	HOURLY	19.10
NEWSOM III, WILLIAM	HOURLY	10.40
O'DONNELL, KATHLEEN	SALARY	10,124.00

ORZEL, ALEXANDER	HOURLY	21.57
PERICONE, PATRICIA	HOURLY	12.90
POWERS-SMITH, MAURA	HOURLY	20.00
REYNOLDS, RICHARD	SALARY	2,918.00
RICHARD, JENNIFER	SALARY	48,900.00
RILEY, TERRY	HOURLY	15.42
SHAGINAW, KELLY	HOURLY	10.94
SHAMBO, THOMAS	SALARY	9,364.00
SHATLEY, HENRY	HOURLY	25.17
SMITH, COLLEEN	SALARY	63,000.00
SMITHGALL, JACOB	HOURLY	10.40
STEWART, KELLY	SALARY	9,457.00
STICKLES, JEFFERY	HOURLY	19.64
SZCZEPANIAK, TIMOTHY	SALARY	21,281.00
THERIAULT, BRIAN	SALARY	60,343.00
TOMIK, RUTA	HOURLY	10.69
VOEHRINGER, JAMES	HOURLY	24.54
WHALEN, JOSEPH- Highway	SALARY	66,148.00
WHALEN, JOSEPH- Water	SALARY	20,083.00
WOJTOWECZ, SCOTT	HOURLY	22.20
ZABLOCKI, KATYA	HOURLY	10.40
ZORN, LESLIE	HOURLY	19.23

and BE IT FURTHER RESOLVED that the payroll schedule be biweekly for all hourly, elected officials and salaried employees.

RESOLUTION # 5 - BE IT RESOLVED by the Town Board of the Town of Ballston that the Planning and Zoning Board Chairpersons receive \$65 per meeting and the Planning and Zoning Board Members and Alternates receive \$50 per meeting to be paid upon the proper submission of a completed Town voucher.

RESOLUTION #6 – BE IT RESOLVED by the Town Board of the Town of Ballston that the Water Superintendent, Joseph Whalen, is authorized to make purchases on his own up to a limit of \$3,000 and, BE IT FURTHER RESOLVED that the Water Superintendent will notify the Water Commissioners of said expenditures within 24 hours and, BE IT FURTHER RESOLVED that the Water Superintendent will notify the Water Commissioners of any overtime within 24 hours.

RESOLUTION #7 – BE IT RESOLVED by the Town Board of the Town of Ballston that a petty cash account of \$300.00 be authorized for use by each of the following: Town Clerk and the Tax Collector. The petty cash account for the Town of Ballston Town Library be authorized in the amount of \$500 and the petty cash account for the Building Department be authorized in the amount of \$100, BE IT FURTHER RESOLVED that an audit report of those funds be provided to the Town Board Monthly.

RESOLUTION #8 – BE IT RESOLVED by the Town Board of the Town of Ballston that the official newspaper as required by Town Law shall be The Daily Gazette.

RESOLUTION #9 – BE IT RESOLVED by the Town Board of the Town of Ballston that Town Officers shall be compensated at the rate of 54.5 cents per mile for the use of their personal automobiles in the performance of their official duties.

RESOLUTION #10 - BE IT RESOLVED by the Town Board of the Town of Ballston that all elected and appointed officers of the Town shall be authorized to attend the Saratoga County Planning Conference and shall be reimbursed for necessary expenses at the approved rate upon submission of a proper voucher within the limits of the budget and, BE IT FURTHER RESOLVED overnight trips shall require prior approval by the Town Board and, BE IT FURTHER RESOLVED all other conference attendance shall require prior authorization of the Budget Officer. BE IT FURTHER RESOLVED reasonable expense reimbursement for conferences shall be approved by the Supervisor. Any conference enrollee who cannot attend without cause will reimburse the Town. Any late fee is the responsibility of the conference enrollee.

RESOLUTION #11 - BE IT RESOLVED by the Town Board of the Town of Ballston that the tentative agenda be posted on the Town Website and the Town Bulletin Board 5 days prior to the meeting.

RESOLUTION #12 – BE IT RESOLVED by the Town Board of the Town of Ballston that the following individuals are appointed to the following positions for a term of one year commencing January 9, 2018, said term ending at the organizational meeting of the Town of Ballston held in January 2019:

Building Inspector – Brian Theriault
Fire Marshall – Brian Kissinger
Stormwater Management Coordinator – Sophia Marruso
Dog Control Officer – Tom Shambo/Shared services with Village
Deputy Town Clerk I – Jodi Hollowood
Deputy Town Clerk II – Joanne Dalakos
Deputy Tax Collector – Glenn Hogue
Town Historian – Richard Reynolds
Court Clerks – Jane Curtiss and Kathleen O’Donnell
Deputy Highway Superintendent – John Hollowood
Highway Clerk – Leslie Zorn
Water Superintendent – Joseph Whalen
Water Clerk – Debora Bradt
Assessor’s Clerks – Sharlene Gillan, Heather Holt
Representative to Milton Terrace Water District – Timothy Szczepaniak
Representative to the Ballston Area Recreation Commission – TBD
Chairman, Zoning Board of Appeals – Michael Lesniak
Vice-Chair, Zoning Board of Appeals – Marilyn Bell
Chairman, Planning Board – John VanVorst
Vice-Chair, Planning Board – Audeliz Matias
Planning and Zoning Board Clerk – Debora Bradt
Health Officer – to be determined
Marriage Officer – Keith Kissinger
Zoning Enforcement Officer – Debora Bradt
Farmland Protection Committee – Co-Chairpersons Scott Draina and Jeremy Knight; Joan Pott, Stephen Merchant, Colette Jasinski, Mark Sacco, Kevin Draina.
Ballston Clear Water Committee – Chairperson Drew Hamelink; Judy Brodeur, Jim DiPasquale Wes DeVoe, Joanne DeVoe, David Pierce, and Dick Doyle.
Ballston Lake Water Quality Protection & Management Committee – Chairperson Kim Kotkoskie; Blue Neils, David Pierce, Daniel Harp, Jr., Kathryn Serra, Peter Herman, Dustin Lewis, Joseph Whalen, Scott Reese, and Sophia Marruso.
Ballston Emergency Planning Committee – Chairperson Rob Davis, Joseph Whalen, Dennis Pokrzywka, Erica Debie, Michelle Dingman, Herb Jackson, and Paul Willig.

RESOLUTION # 13 – BE IT RESOLVED by the Town Board of the Town of Ballston the following positions are available:

(2) Planning Board Alternates

RESOLUTION #14 – BE IT RESOLVED by the Town Board of the Town of Ballston that the official holidays for the Town are:

New Year’s Day	Monday, January 1, 2018
Martin Luther King Jr. Day	Monday, January 15, 2018
Presidents’ Birthday	Monday, February 19, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Columbus Day	Monday, October 8, 2018
Veterans Day	Friday, November 9, 2018
Thanksgiving Day	Thursday, November 22, 2018
Day after Thanksgiving	Friday, November 23, 2018
Christmas Day	Tuesday, December 25, 2018
1 Floating Holiday in place of Lincoln’s Birthday	

RESOLUTION # 15 – BE IT RESOLVED by the Town Board of the Town of Ballston that all official meeting minutes must be written and mailed or electronically distributed to appropriate parties within seven days of applicable meeting. Town Board minutes must, at a minimum be sent to: all Town Board members, Town Attorney, Highway Superintendent, Building Inspector, Water Superintendent, Zoning Enforcement Officer, Assessor, Tax Collector, Town Justices, Town Librarian, Dog Control Officer, Town Historian, Zoning Board of Appeals Chairperson, Planning Board Chairperson, Jenkins Park Advisory Board Chairperson, Parks and Recreation Committee Chairperson, Farmland Protection Committee Chairperson, Engineer to the Town, Attorney to the Zoning Board of Appeals and Planning Board, and others as required by the Town Board in special circumstances and, BE IT FURTHER RESOLVED the Zoning Board of Appeals (ZBA) minutes must be sent to all ZBA members, all Town Board Members, Chairperson and Secretary of the Planning Board, Highway Superintendent, Building Inspector, Zoning Enforcement Officer, Assessor, Engineer to the Town, Attorney to the ZBA, Town Attorney, Water Superintendent, applicants before the ZBA, Chairperson of the Parks and Recreation Committee, Chairperson of the Farmland Protection Committee and other persons as needed and, BE IT FURTHER RESOLVED the Planning Board minutes must be sent to all Planning Board members, Town Board members, Chairperson and Secretary to the ZBA, Highway Superintendent, Building Superintendent, Zoning Enforcement Officer, Assessor, Engineer to the Town, Attorney to the Planning Board, Town Attorney, Water Superintendent, applicants before the Planning Board, Chairperson of the Parks and Recreation Committee, Chairperson of the Farmland Protection Committee and other persons as needed. All other committee minutes must be sent to the Town Clerk and other persons as needed.

RESOLUTION # 16 – BE IT RESOLVED by the Town Board of the Town of Ballston that the Town Attorney (representing the Town Board) and the Attorney to the ZBA and Planning Board, appointed or contracted for services by the Town Board, will not represent clients before any of the standing boards of the Town or undertake criminal defense before the Courts of the Town of Ballston.

RESOLUTION #17 – BE IT RESOLVED by the Town Board of the Town of Ballston that the fee schedule be amended to include a fee for checks returned by any bank for insufficient funds is to be \$20.00.

RESOLUTION #18 – BE IT RESOLVED by the Town Board of the Town of Ballston that the firm of C.T. Male is hereby appointed as Engineer to the Town and BE IT FURTHER RESOLVED the Engineer to the Town agrees not to represent any clients within the Town of Ballston before any duly established town board (i.e. Town Board, Planning Board, Zoning Board of Appeals).

RESOLUTION # 19 BE IT RESOLVED by the Town Board of the Town of Ballston authorizes the Supervisor to make transfers between accounts in the current budget in order to keep accounts properly funded and the Supervisor will report transfers to the Town Board.

RESOLUTION 18-03

APPROVING THE JUNKYARD LICENSES FOR 2018 FOR: WILLIAM DAVEY, KYLE DIETERLE AND MANGINO BUICK-GMC.

A motion was made by Councilman Curtiss and seconded by Councilwoman Stewart.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss

Nays 0

RESOLUTION 18-04

APPROVE COUNCILWOMAN STEWART, COUNCILMAN CURTISS, SUPERVISOR SZCZEPANIAK TO ATTEND THE ASSOCIATION OF TOWNS ANNUAL MEETING IN NEW YORK CITY ON FEBRUARY 18-21, 2018 AT A COST OF \$500.00 PLUS THE REIMBURSEMENT OF REASONABLE EXPENSES.

A motion was made by Councilman Antoski and seconded by Supervisor Szczepaniak.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss

Nays 0

RESOLUTION 18-05

APPROVE APPOINTING COUNCILMAN CURTISS TO BE THE VOTING DELEGATE FOR THE ASSOCIATION OF TOWNS ANNUAL MEETING IN NEW YORK CITY IN FEBRUARY 2018.

A motion was made by Councilman Antoski and seconded by Councilman Goslin.

ADOPTED Ayes 4 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski and Councilwoman Stewart
Nays 0
Abstain 1 Councilman Curtiss

RESOLUTION 18-06

APPROVE THE 2018 ANNUAL CONTRACT WITH THE OFFICE FOR THE AGING NUTRITION AND TRANSPORTATION CONTRACTS. EACH CONTRACT IS FOR \$2167.

A motion was made by Councilwoman Stewart and seconded by Councilman Curtiss.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 18-07

APPROVE THE AGREEMENT WITH THE COMMUNITY EMERGENCY CORPS. FOR 2018.

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 18-08

APPROVE THE ORDER SETTING A PUBLIC HEARING ON ESTABLISHMENT OF PROPOSED BALLSTON ROUTE 50 SOUTHERN WATERSHED SEWER DISTRICT FOR THURSDAY, JANUARY 25, 2018 AT 6 P.M.

The resolution was read aloud:

WHEREAS, on October 24, 2017, the Town Board of the Town of Ballston, New York (“the Town”) duly adopted a resolution directing Adirondack Mountain Engineering P.C. to prepare a Map, Plan and Report for providing sewer facilities, improvements and/or services in that portion of the Town wherein the proposed Ballston Route 50 Southern Watershed Sewer District is proposed to be established; and

WHEREAS, on November 28, 2017 the Town Board accepted a Map, Plan and Report from Adirondack Mountain Engineering P.C. with respect to the proposed Ballston Route 50 Southern Watershed Sewer District subject to approval by the Town’s Sewer Committee and legal counsel; and

WHEREAS, following review by the Town’s Sewer Committee, the Town’s Engineer and the Town’s legal counsel, the Map, Plan and Report prepared by Adirondack Mountain Engineering P.C. and dated December 24, 2017 was accepted by the Town Board as being in conformance with the requirements of the Town Law subject to minor changes being made to said Map, Plan and Report as specified in the Town Board’s resolution of December 28, 2017; and

WHEREAS, the Map, Plan and Report has been made available for public inspection in the Town Clerk’s Office and online at http://www.ballstonsewers.org/wp-content/uploads/2016/08/Route-50-Southern-MPR-Final-12_28_2017.pdf; and

WHEREAS, the boundaries of the proposed Ballston Route 50 Southern Watershed Sewer District include parcels along Route 50 from the Glenville Town line to Larkin Drive and incorporates the hamlet of Route 50 centered at the intersection of Lakehill Road and Route 50. The District includes properties on Midline Road (Route 146A) from Gartner Drive north to Larkin Drive, parcels on Nolan Road, Magnolia Lane, Sherwood Lane, Sherwood Park Drive, Townley Drive, Lawmar Lane, Kohlner Drive, Roseland Blvd, Brynal Road, Ridge Terrace, Ramble Lane, Mott Drive, Hollister Way, Longcreek Drive, Longcreek Drive Extension, Lafferts Way, Seelye Road, Fireman’s Lane and Denty Road. The District also includes parcels on Route

50 from Midline Road south to the Glenville Town Line, parcels on Lake Hill Road from Goode Street to Jacob Street, parcels on the east side of Goode Street between Lake Hill Road and Sherwood Lane, parcels on Kingsley Road from Route 50 to Blue Barns Road and parcels near the intersection of Blue Barns Road and Kingsley Road; and

WHEREAS, the improvements proposed are as follows: the installation of approximately 43,580 linear feet of sewer line including low pressure sewers and gravity sewers, improvements to the pump station to be constructed at 22 Main Street as part of the Ballston Lake Sewer District, increase in the size of the force main and the addition of low-pressure sewers on Westside Drive and, should it not be feasible to install gravity sewers between the backlots of Route 50 to Blue Barns Road as proposed, the installation of a separate pump station with a force main on Route 50; and

WHEREAS, the maximum amount proposed to be expended for such improvements is \$15,780,000.00; and

WHEREAS, the proposed method to be employed for financing such improvements is as follows: The Town intends to issue bonds through the New York State Environmental Facilities Corporation and secure project financing through the Clean Water State Revolving Fund (CWSRF) program; and

WHEREAS, while the Town will not charge a hook-up fee for this improvement, the Saratoga County Sewer District No. 1 imposes a one-time permit inspection fee up to \$500.00 for each service connection which fee is subject to increase along with the standard fee schedule that applies to the entire county-wide sewer system; and

WHEREAS, the cost of plumbing connections to the sewer main, as well as decommissioning of an existing on-site septic system, shall be borne by each property owner individually; and

WHEREAS, it is estimated that the cost of the plumbing connection from the structure to the sewer main and decommissioning of the on-site septic system may range from \$3,500 to \$10,000 or more depending on whether a grinder pump is required and the distance from the structure to the sewer main; and

WHEREAS, the estimated annual cost of the Ballston Route 50 Southern Watershed Sewer District to the typical property is \$926.00; and

NOW THEREFORE, IT IS:

ORDERED, that the Town Board shall meet at the Town Hall, 323 Charlton Road, Town of Ballston, State of New York on the 25th day of January 2018 at 6:00 p.m. for the purpose of conducting a public hearing on the proposal to establish the Ballston Route 50 Southern Watershed Sewer District with the improvements specified above, at which time and place all persons interested in the subject thereof may be heard concerning the same; and it is further

ORDERED, that the Town Clerk is hereby authorized and directed to publish a copy of this order in The Daily Gazette, being the official Town newspaper, and to post a copy of the same on the signboard of the Town, in the time and manner required by law.

ORDERED, that in compliance with Town Law Section 209-d, the Town Clerk shall file a certified copy of this order with the Office of the State Comptroller on or about the date of the publication of the order as set forth above.

Dated: January 10, 2018

A motion was made by Councilman Goslin and seconded by Councilman Antoski.

ROLL CALL VOTE:

Councilman Goslin	Aye
Councilman Antoski	Aye
Councilwoman Stewart	Aye
Councilman Curtiss	Aye
Supervisor Szczepaniak	Aye

ADOPTED 5-0

RESOLUTION 18-09

APPROVE THE TOWN BOARD'S DECLARATION OF INTENT TO ACT AS LEAD AGENCY UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR THE BALLSTON ROUTE 50 SOUTHERN WATERSHED SEWER DISTRICT.

The following resolution was read:

WHEREAS, the proposed Ballston Route 50 Southern Watershed Sewer District is primarily comprised of the Route 50 Southern hamlet area which is a significant gateway to the Town of Ballston and in need of sewer infrastructure to promote smart, appropriate, responsible growth, and improvement consistent with the Town's Comprehensive Plan and Zoning; and

WHEREAS, the Town Board of the Town of Ballston has recognized the deteriorating conditions of the Route 50 corridor, the need for sewer infrastructure to retain and promote businesses in our community and the desire for these businesses to complement our rural heritage while providing some relief to our residential tax burden; and

WHEREAS, the Town Board of the Town of Ballston has been advised that development pressures in the Town can be greatly reduced and our rural character can be better preserved if development is directed to the Route 50 Hamlet area as outlined in the Town's Comprehensive Plan and recent zoning proposals which can only be accomplished if sewer infrastructure is installed; and

WHEREAS, within the geographic area of the proposed Ballston Route 50 Southern Watershed Sewer District there are multiple instances of failed septic systems due to age, with costly new raised installations, or pumping and hauling as the only remaining options for both residents and businesses situated on small parcel sizes; and

WHEREAS, the proposed Ballston Route 50 Southern Watershed Sewer District contributes to two watershed areas: the Ballston Lake Watershed flowing eventually to the Hudson River, and the Alplaus Kill Watershed flowing eventually to the Mohawk River; and

WHEREAS, the northern and eastern portions of the proposed Ballston Route 50 Southern Watershed Sewer District are contained within the Ballston Lake Watershed Area, with Ballston Lake being classified by the New York State Department of Environmental Conservation (NYSDEC) as a 303(d)-impaired waterbody due to high levels of phosphorous pollutant loading caused by on-site wastewater treatment and storm-water; and

WHEREAS, the Ballston Lake Sewer District has been proposed to address the immediate sources of impairment around the Lake's waterfront and also offers further opportunities to protect remaining areas of the watershed and a unique cost-effective connection opportunity for the Ballston Route 50 Southern Watershed Sewer District if implemented simultaneous to the construction of the Ballston Lake Sewer District through the construction of a larger pump station and the installation of enlarged pipes to handle the additional wastewater flow from the Route 50 hamlet area; and

WHEREAS, the Town of Ballston has requested and received positive consideration from Saratoga County Sewer District No. 1 (SCSD #1) in terms of treatment of the wastewater collected in the proposed Ballston Route 50 Southern Sewer District as well as operation and maintenance of the infrastructure of the proposed sewer system which will be constructed and owned by the Town until the debt service for the system is discharged; and

WHEREAS, the Town of Ballston has accepted a Map, Plan and Report prepared by an engineer licensed in the State of New York describing the boundaries of the proposed Ballston Route 50 Southern Watershed Sewer District, a general plan of improvement and description of facilities including construction of a sewer collection and conveyance system that will connect to the Ballston Lake Sewer District at the Pump Station to be located at 22 Main Street, which will subsequently direct wastewater to the SCSD #1 wastewater treatment plant via the SCSD #1 Interceptor Sewer located in the vicinity of Shenantaha Park, the maximum amount to be expended, regulatory review requirements, the cost of hook-up fees if any, the cost to the typical property, and method of financing the project, and a statement of benefit assessment; and

WHEREAS, the Ballston Route 50 Southern Watershed Sewer Project will involve construction of a new sanitary sewer collection system to serve parcels along Route 50 from the Glenville town

line to Midline Road (Route 146A) while incorporating the hamlet area of Route 50 centered at the intersection of Lake Hill Road and Route 50; and

WHEREAS, approximately 10 acres of land will be disturbed to install 43,580 linear feet of sewer pipe including low pressure sewers and gravity sewers, to make improvements to the pump station to be constructed as part of the Ballston Lake Sewer District, to increase the size of the force main and to add low-pressure sewers on Westside Drive and, should it not be feasible to install gravity sewers between the backlots of Route 50 to Blue Barns Road as proposed, to install a separate pump station with a force main on Route 50; and

WHEREAS, the Ballston Route 50 Southern Watershed Sewer Project is classified as an Unlisted Action under the State Environmental Quality Review Act (SEQRA) pursuant to the regulations found in 6 NYCRR Part 617; and

WHEREAS, the Town of Ballston has caused Part 1 of the Full Environmental Assessment Form (EAF) to be prepared, which identifies multiple involved and interested agencies in the environmental review of this action; and

NOW THEREFORE, BE IT RESOLVED:

1. The Ballston Town Board intends to act as Lead Agency for the purpose of conducting the environmental review required by 6 NYCRR Part 617.

2. The Ballston Town Board directs that a Lead Agency coordination letter be circulated to all potentially involved and interested agencies together with Part 1 of the Full EAF, a site location map and other information on the project.

3. If no other involved agency objects in writing to the Ballston Town Board acting as Lead Agency for the Ballston Route 50 Southern Watershed Sewer Project as directed in the circulation letter, the Ballston Town Board shall assume Lead Agency responsibilities and conduct the environmental review.

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

ROLL CALL VOTE:

Councilman Goslin	Aye
Councilman Antoski	Aye
Councilwoman Stewart	Aye
Councilman Curtiss	Aye
Supervisor Szczepaniak	Aye

ADOPTED 5-0

RESOLUTION 18-10

APPROVE SETTING A PUBLIC HEARING FOR PROPOSED LOCAL LAW #3 OF 2018 RESIDENCY REQUIREMENTS FOR BUDGET OFFICER FOR TUESDAY, FEBRUARY 13TH AT 6:20 PM.

This resolution was tabled. It is unclear if this is necessary. Town Attorney Deb Kaelin will check.

RESOLUTION 18-11

APPROVE THE PROPOSAL FROM ADIRONDACK CABLING AND SECURITY, INC. TO SET UP FIRE ALARM PANELS AT A COST OF \$4,305.26.

A motion was made by Councilman Goslin and seconded by Councilman Antoski.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss

Nays 0

RESOLUTION 18-12

APPROVE THE PARKS & REC COMMITTEE'S REQUEST FOR QUOTES FOR A MASTER PLAN FOR PARKS IN THE TOWN.

A motion was made by Councilman Goslin and seconded by Councilman Antoski.

ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss

Nays 0

RESOLUTION 18-13
APPROVE C.T. MALE TO PERFORM A STRUCTURAL INSPECTION ON THE PAVILION AT FIREMAN’S GROVE AT A COST NOT TO EXCEED \$1,500 IN THE SPRING AFTER CONFIRMATION OF CLOSING.

A motion was made by Councilwoman Stewart and seconded by Councilman Goslin.
ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 18-14
APPROVE FARMLAND PROTECTION COMMITTEE MEMBER COLETTE JASINSKI TO ATTEND THE SARATOGA COUNTY PLANNING AND ZONING CONFERENCE ON JANUARY 31, 2018 AT A COST OF \$60.

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.
ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 18-15
APPROVE HIRING BAKER COMMUNICATIONS EFFECTIVE JANUARY 2018 THROUGH DECEMBER 31, 2018 AT A COST OF \$1500 PER MONTH

A motion was made by Councilman Goslin and seconded by Supervisor Szczepaniak.
ADOPTED Ayes 4 Councilman Goslin, Councilwoman Stewart, Councilman Curtiss
and Supervisor Szczepaniak
Nays 1 Councilman Antoski

Supervisor Szczepaniak stated the money will come out of fund balance. Councilwoman Stewart suggests a discussion with the firm with various committee to what each are doing. The Budget Officer suggested during this discussion to come up with a budget on additional expenses incurred.

RESOLUTION 18-16
APPROVE THE FARMLAND PROTECTION COMMITTEE’S REQUEST FOR FUNDING OF COMMITTEE BUSINESS FOR 2018 NOT TO EXCEED \$500.

A motion was made by Councilman Antoski and seconded by Councilman Goslin.
ADOPTED Ayes 5 Supervisor Szczepaniak, Councilman Goslin, Councilman Antoski
Councilwoman Stewart and Councilman Curtiss
Nays 0

RESOLUTION 18-17
APPROVE REFERRING THE SPINNEY OF BALLSTON LAKE, LLC TO THE PLANNING BOARD FOR REVIEW.

The Supervisor read the following resolution:

WHEREAS, the Spinney Group of Ballston Lake, LLC has submitted an application, sketch plan and completed environmental assessment form (and the appropriate number of copies) to the Town of Ballston requesting a Planned Unit Development District;

WHEREAS, the Spinney Group of Ballston Lake, LLC has presented its concept to the Town Board On June 2017 and again on January 9, 2018;

WHEREAS, both the Town Board and the Spinney Group of Ballston Lake, LLC understand that to make the project viable, availability of public water is essential;

WHEREAS, the Spinney Group of Ballston Lake, LLC acknowledges that part of its property is located within Agricultural District #2;

WHEREAS, the Spinney Group of Ballston Lake, LLC and the Town of Ballston are involved in litigation currently pending in Saratoga County Supreme Court addressing the issue of water extensions into an agriculture district;

WHEREAS, the Spinney Group of Ballston Lake, LLC acknowledges that an adverse determination in that litigation may adversely affect their ability to obtain water for its project;

WHEREAS, the Spinney Group of Ballston Lake, LLC has determined and represented to the Town Board of the Town of Ballston that it proceeds at its own risk if a referral is made to the Town Planning Board.

NOW THEREFORE, the Town of Ballston Town Board, in regular session, duly convened, does hereby resolve as follows:

1. That the Planned Unit Development District as proposed by the Spinney Group of Ballston Lake LLC, does merit Planning Board review because it meets the objectives of Chapter 138 and the Town's Comprehensive Plan; and
2. That the Town Clerk shall forward two copies of the application, sketch plan and environmental assessment form to the Planning Board.

A motion was made by Councilman Goslin and seconded by Councilwoman Stewart.

Councilman Goslin has never been more in favor of a project. The community will benefit from this by keeping seniors in our community. This is an opportunity to add a significant tax base to our community without a burden on school enrollment. The Spinneys have been at every meeting in Town and he looks forward to working with them. Supervisor Szczepaniak echoed what Councilman Goslin stated and that he has never seen an outside developer come and work so close with the Town and community. Our community needs this. He has heard this from numerous residents. Councilman Antoski stated it is his opinion this does not fit into the Comp Plan. It is a nice project; however, any PUDD we have ever had in Town seems to create problems because we are changing the zoning. Without a mandate from the community saying that we need to change our Comprehensive Plan and need more development he cannot support this.

ROLL CALL VOTE:

Councilman Goslin	Aye
Councilman Antoski	Nay
Councilwoman Stewart	Aye
Councilman Curtiss	Nay
Supervisor Szczepaniak	Aye

ADOPTED 3-2

Councilwoman Stewart stated it would be beneficial to work with Town Engineer Kathryn Serra to create a path to move forward to take necessary steps with C.T. Male on the Lake Road water issue. The issue will be how to pay for it. Ms. Serra stated that the study needs to be updated from 2013.

Privilege of the floor (limit 5 minutes)

Rick Solosky of Lake Road asked what is the difference between funding the sewer district vs. funding a water district? It was replied the residents of the Ballston Lake Sewer district are paying for the sewers. What Ms. Serra is proposing is not resident funded therefore we need a plan on how to pay for it. Councilman Goslin stated he gave Mr. Solosky the water plan to show him our lack of funds in the water department. This will add an additional burden and affect the tax cap which would penalize all the residents in Town.

Morgan Ruthman of the Spinney Group stated that the correct name of the applicant is the Spinney at Ballston Lake, LLC and that the two checks issued in June have been cancelled and new checks will be issued for the PUDD application. He thanked the Board for their comments and he will continue to work with the Town Board and Planning Board to make sure the project works for the Town.

Tracy Egan suggested that residents supply their email addresses so the Town can send newsletters to keep residents informed. A retroactive water rate increase may be a smoother transition if it is done moving forward. She also suggested looking at the whole water issues for the Town. She stated if there was a project like the Spinney's people in our community could stay here. She knows several residents who had to leave the Town.

Kristine Frutschy of Lake Road asked Ms. Serra for clarification on the options of the 2013 water study. What is the strategy to address our water issue? Councilman Goslin stated it will take a long

time to fix these water issues. The Water Committee will address the water issues.

Ann Pierce of Lake Road wanted to thank the Tax Collector and the Board for allowing the residents to prepay their 2018 taxes.

Joe Rosamino of Lake Road stated the Town rallied for sewers and residents got to vote. He is in the same position with water. He voted no for the sewers. The cost is creating a hardship for him. He would like a Town wide vote on water so he can have good quality water. \$15 - \$20 a year is peanuts.

Tom Shaginaw of Long Creek Road stated even after we replace all the water meters in Town we still may be losing water. Water Superintendent Whalen stated that is possible due to old infrastructure in Town.

Kurt Bedore of Burnt Hills stated currently in Glenville it is mandatory to have a new water meter. It is recognized in Ballston there is a water problem; new meters are a step in the right direction.

Supervisor Szczepaniak stated that the Water Committee has just been formed and we will not solve the water issues tonight. Options and ideas will be evaluated. He recommended having one person attend some of our water committee workshops. Mr. Solosky volunteered to do this on behalf of the residents on this section of Lake Road.

A motion was made by Councilman Goslin and seconded by Councilman Antoski to adjourn the meeting. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Carol A. Gumienny
Town Clerk