

The annual Board of Ethics Meeting was held on Wednesday, July 27, 2016 at the Ballston Town Hall on 323 Charlton Road, Ballston Spa.

PRESENT:	Michael Prezioso	Chairman of the Ethics Board
	James Towne	Ethics Board Member
	Steven Zarelli	Ethics Board Member
	Lee-Ann Mertzlufft	Ethics Board Member
	Carol Gumienny	Town Clerk
ABSENT:	James Walsh	Town Attorney

The meeting was called to order at 6:30 p.m. The purpose of this meeting was to review the Town of Ballston Code of Ethics and Disclosure Statements.

A number of forms were missing information and it was asked if there was a conflict of interest of family members working for the Town. The Town Clerk will contact the people who had missing or incomplete information. She will give the town attorney the statements that were in question if there is a conflict of interest.

The Board decided if a person has more than one appointment at the same time they need to answer all questions for each position on one statement. If a person is appointed during the year to serve on another committee, they need to do another Ethics and Disclosure statement. The date of appointment required on the form should be the very first time they are appointed or date of hire. It would help save paper if these forms are printed on the front and back.

The Town Clerk will adjust the form for 2017 as stated by the Board.

There was no further business. Michael Prezioso made a motion to adjourn the meeting and Steven Zarelli seconded the motion. The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Carol A. Gumienny
Acting Secretary