

An agenda meeting was held by the Town Board of the Town of Ballston on Tuesday evening, April 28, 2015 at the Town Hall on Charlton Road, Ballston Spa.

PRESENT: Patrick Ziegler ----- Supervisor
 Timothy Szczepaniak ----- Councilman
 William Goslin ----- Councilman
 John Antoski ----- Councilman
 Kelly Stewart ----- Councilwoman
 Carol Shemo ----- Clerk
 James Walsh ----- Counsel

Supervisor Ziegler called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

RESOLUTION 15-63
AUDIT OF CLAIMS

A motion was made by Councilman Szczepaniak and seconded by Councilman Goslin to approve the payment of the bills on the April Abstract. The bills were approved for payment as follows:

General Fund	No. 138 - 177	\$32,230.72
Highway Fund	No. 147 - 199	33,835.46
Gravel Pit Fund	No. 2	1,536.65
Park Fund	No. 2 - 4	842.23
Library	No. 117 - 152	16,860.67
Water Fund District 2 (SW)	No. 39 - 52	47,535.06
Blue Barnes Rd Dist. No.2 Ext# 13 (BBR)	No. 26 - 36	905.46
Brookline Rd Rte. 67 No.2 Ext#12 (BRW)	No. 27 - 37	6,338.22
Goode St Dist. No.2 Ext#14 (GSW)	No. 30 - 41	3,644.35
Paradowski Rd Water Dist. No.5 (RW)	No. 10 - 16	28.18
Route 50 Water No.2 Ext#7 (RTW)	No. 26 - 36	20,797.43
Scotchbush Water Dist. No.6 (WW)	No. 9 - 15	56.37
Silver Ln Water Dist. No.6 Ext#1 (WX)	No. 9 - 15	28.18
Chapel Hill Water Dist. No.2 Ext # 18 (CH)	No. 26 - 37	6,345.60
Brooks Heritage Dist. No.2 Ext #21 (RL)	No. 26 - 36	2,716.38
Stonebridge Enclave No.2 Ext #19	No. 26 - 36	1,807.66
Morningdale Court No.2 Ext#24	No. 27 - 37	905.46
Mourningkill No.2 Ext#22	No. 25 - 35	905.46
Trust and Agency	No. 12 - 17	16,643.50

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
 Nays 0

The Town Clerk read the list of agenda items for the May 12, 2015 Meeting:

NEW BUSINESS FOR CONSIDERATION AND ACTION AT THE MAY 12TH MEETING

6:20 P.M. PUBLIC HEARING ON LOCAL LAW 1 OF 2015 CONCERNING A CHANGE TO THE TOWN CODE, ZONING §§138-23 – 27 AND THE NEW YORK STATE TOWN CODE §§261-C AND 264 REQUIRING CERTIFIED MAIL NOTICE TO ALL PERSONS AFFECTED BY CHANGES TO THE USE OF PROPERTY. THE TOWN BOARD HAS IMPLEMENTED A REGULAR MAIL NOTICE TO ALL PERSONS WITHIN 500’ OF A CHANGE IN PROPERTY USE.

PRESENTATION BY REALITY CHECK CONCERNING THE POLICY TO MAKE JENKINS PARK A TOBACCO-FREE ZONE.

15-66 Resolution MOTION REQUIRED
 APPROVE THE SUPERVISOR’S FINANCIAL REPORT FOR APRIL.

15-67 Resolution MOTION REQUIRED
CONSIDER THE APPOINTMENT OF JAMES FISCHER AS AN FIRST ALTERNATE TO
THE PLANNING BOARD FOR A TERM COMMENCING MAY 12, 2015.

15-68 Resolution MOTION REQUIRED
CONSIDER ESTABLISHING A BALLSTON LAKE WATER QUALITY PROTECTION
AND MANAGEMENT COMMITTEE WITH THE FOLLOWING MEMBERS:
DAVID DECKER, SCOTT KISHBAUGH, PATRICK ZIEGLER, JOSEPH WHALEN,
PETER HERMAN, DAVID PIERCE, BLUE NILES, DUSTIN LEWIS, ROBERT STREETER,
DANIEL HARP, SCOTT MILLER, WILLIAM GOSLIN AND KATHRYN SERRA.

15-69 Resolution MOTION REQUIRED
CONSIDER APPROVING THE 2015 STANDARD WORKDAY RESOLUTION.

15-70 Resolution MOTION REQUIRED
CONSIDER SETTING A BID OPENING FOR THE LIBRARY CONSTRUCTION FOR
JUNE 2, 2015 AT 3 P.M. AT THE BALLSTON TOWN HALL.

15-71 Resolution MOTION REQUIRED
CONSIDER APPROVING A RESOLUTION IN SUPPORT OF A TOBACCO FREE ZONE
FOR JENKINS PARK.

15-72 Resolution MOTION REQUIRED
CONSIDER APPROVING LOCAL LAW 1 OF 2015 CONCERNING A CHANGE TO THE
TOWN CODE, ZONING §§138-23 – 27 AND THE NEW YORK STATE TOWN CODE
§§261-C AND 264 REQUIRING CERTIFIED MAIL NOTICE TO ALL PERSONS
AFFECTED BY CHANGES TO THE USE OF PROPERTY. THE TOWN BOARD HAS
IMPLEMENTED A REGULAR MAIL NOTICE TO ALL PERSONS WITHIN 500' OF A
CHANGE IN PROPERTY USE.

15-73 Resolution MOTION REQUIRED
CONSIDER SETTING A PUBLIC HEARING ON AN AMENDMENT TO THE TOWN
CODE ON SOLAR COLLECTION SYSTEM FOR JUNE 9, 2015 AT 6:20 P.M.

DISCUSSION

1 . CREDIT CARD SYSTEM

REPORTS FROM COMMITTEES AND DEPARTMENTS

TOWN OF BALLSTON COMMUNITY LIBRARY

Karen DeAngelo, Town of Ballston Community Library Director, reported that the library received a grant from the National Grant Fund for the purpose of addressing noise in the library, modernizing the computer area and changing the location of the Director's Office for safety and observation. She had a meeting with Lisa Hayes, representing the architect, Thomas Shaginaw, representing the Library Board of Trustees, Thomas Johnson, Building Inspector and Carol Shemo, Town Clerk. She presented the Town Board with a timeline of the construction process. They plan to go out to bid for the building renovations project on May 11, 2015. Ms. DeAngelo said that the Library Annual Report will be issued tomorrow.

Councilwoman Stewart asked the cost of the construction and the library fund balance.

Town Attorney Walsh noted that the Liability Certificate needed to be completed.

BUILDING DEPARTMENT

Thomas Johnson, Building Inspector, asked the status of the contract for the permit software. Mr. Johnson reported that the new Engineering Fee Schedule will be ready on May 1st. It will be on the Town of Ballston Website on the Planning Board page and the Forms Central page.

Supervisor Ziegler will sign the contract for the permit software and return it to Mr. Johnson.

JENKINS PARK ADVISORY BOARD

Dennis Pokrzywka reported that the Jenkins Park Spring Work Party had an excellent turnout and many tasks were completed. He stated that Chairperson Lynnette Ziskin is doing an excellent job.

EMERGENCY MANAGEMENT PLANNING

Mr. Pokrzywka, Saratoga County Emergency Coordinator, reported he had good feedback on the mutual aid drills. He is organizing a steering committee for Emergency Services Management. He is looking for approximately 20 hours of administrative assistance help per month.

Councilman Szczepaniak stated that many people are looking to volunteer for this committee.

HIGHWAY AND WATER DEPARTMENT

Highway Superintendent Whalen spoke concerning the Burnt Hills Bowling Alley Cleanup. He is awaiting the third bid for the cleanup. He reported that there will be an update to White Beach Road. The new gates for the railroad crossing will be installed by the end of June. White Beach Road will receive a top coat of pavement and he will send the paperwork to New York State for reimbursement.

Water Superintendent Whalen asked the Town Board for direction in dealing with 70 water users who do not read their meters and are paying an estimated bill. These water users are repeat offenders and have not sent their water meter reading for many years. Mr. Whalen said the policy is stated in the Town Code that it is the responsibility of the water user to send their meter readings to the water department and to pay their bills. If they do not comply with these regulations, their water can be shut off by the Town.

Town Attorney Walsh said a letter should be sent to water users stating the date the water will be shut off, if the water meter reading is not sent and the bill is not paid.

Supervisor Ziegler agreed that these letters should be sent out to the 70 water customers.

Councilman Szczepaniak added that there should be flexibility for financial hardship.

TOWN BOARD REQUESTS FOR THE AGENDA/REPORTS

Supervisor Ziegler reported that the Town has received approximately \$150,000 from developers for outstanding fees. These were past fees that the Town never requested from developers and came out of taxpayers' funds.

Councilman Szczepaniak reported:

- Reality Check, a youth organization against the tobacco industry and their marketing practices, will give a presentation at the May 12, 2015 meeting. The Jenkins Park Advisory Board voted to have a tobacco-free policy in their park. He asked the Town Board to consider this resolution and that a couple of signs will be posted that Jenkins Park is a tobacco-free zone.
- Councilman Szczepaniak spoke with a Town of Ballston Justice concerning the security at the court. The Town Board discussed armed security and the issues of liability and expense. It was noted that there are concerns with the metal detector that need to be addressed.
- The Burnt Hills Fire Department needs to store 15 boxes of records. The Board agreed to allow them to use the basement.
- Councilman Szczepaniak reported that Deputy Town Clerk Carol Gumienny is looking into a credit card system that could be used in the Town Hall. A meeting was held with GovPayNet, a credit card processing system. We are still evaluating other credit card processing companies to hire the right system for the Town Hall.
- The Board will need to enter into Executive Session to discuss negotiation concerning the Highway Teamsters Contract.

Councilwoman Stewart reported the following:

- She met with a Town of Ballston Court Clerk concerning the Workplace Violence Policy and potential security issues in the court.
- She has two members for the Parks and Recreation Committee Michael Lonergan and Michael Allocco.

- She spoke with Lynnette Ziskin, Chairperson of the Jenkins Park Advisory Board, concerning changing Jenkins Park to a Town Park.

Councilman Antoski reported that the Farmers Market participants were not able to agree upon certain issues and the group disbanded. He believes that from the Town’s perspective, the taxpayers should not support a dysfunctional system.

Councilman Goslin reported that all major changes concerning technology: email, website, backups and time clock have been addressed. The Town needs a resource to do hands on work at the Town Hall.

RESOLUTION 15-64

ENTER INTO EXECUTIVE SESSION TO DISCUSS THE TEAMSTERS CONTRACT FOR THE HIGHWAY EMPLOYEES.

A motion was made by Councilwoman Stewart and seconded by Councilman Antoski to enter into Executive Session to discuss the Teamsters Contract for the Highway employees.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
 Nays 0

The Town Board entered into Executive Session at 7:40 p.m. and returned to Regular Session at 8:00 p.m.

RESOLUTION 15-65

RETURN TO REGULAR SESSION

A motion was made by Councilwoman Stewart and seconded by Councilman Antoski to return to Regular Session.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
 Nays 0

No action was taken on the Teamsters Contract discussed in Executive Session.

A motion was made by Councilman Goslin and seconded by Councilman Antoski to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Carol R. Shemo
 Town Clerk