

An agenda meeting was held by the Town Board of the Town of Ballston on Tuesday evening, October 28, 2014 at the Town Hall on Charlton Road, Ballston Spa.

PRESENT: Patrick Ziegler ----- Supervisor
 Timothy Szczepaniak ----- Councilman
 William Goslin ----- Councilman
 Kelly Stewart ----- Councilwoman
 John Antoski ----- Councilman
 Carol Shemo ----- Clerk
 James Walsh ----- Counsel

Supervisor Ziegler called the meeting to order at 7:35 p.m. and the Pledge of Allegiance was recited.

RESOLUTION 14-174

AUDIT OF CLAIMS

A motion was made by Councilwoman Stewart and seconded by Councilman Szczepaniak to approve the payment of the bills on the October Abstract. The bills were approved for payment as follows:

General Fund	No. 453 - 486	\$26,218.51
Highway Fund	No. 411 - 455	24,809.37
Gravel Pit Fund	No. 51 - 52	162.62
Park Fund	No. 31 - 34	2,011.33
Library	No 306 - 345	17,115.22
Water Fund District 2 (SW)	No. 87 - 93	50,577.24
Blue Barnes Rd Dist. No.2 Ext# 13 (BBR)	No78 - 84	919.69
Brookline Rd Rte. 67 No.2 Ext#12 (BRW)	No. 79 - 85	5,518.11
Goode St Dist. No.2 Ext#14 (GSW)	No. 79 - 85	24,809.37
Paradowski Rd Water Dist. No. 5 (RW)	No. 31 - 35	19,988.25
Route 50 Water No.2 Ext#7 (RTW)	No. 79 - 85	21,150.95
Scotchbush Water Dist. No.6 ((WW)	No. 31 - 35	3.60
Silver Ln Water Dist. No 6 Ext#1 (WX)	No. 31 - 35	1.80
Chapel Hill Water Dist. No. 2 Ext # 18 (CH)	No. 79 - 85	6,437.80
Brooks Heritage Dist. No.2 Ext #21 (RL)	No. 80 - 86	1,839.37
Stonebridge Enclave No.2 Ext #19	No. 79 - 85	919.69
Morningdale Court No. 2 Ext#24	No. 78 - 85	2,076.82

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
 Nays 0

SUPERVISOR'S REPORT

Supervisor Ziegler reported the following:

- The Town Board Meeting is being broadcast live by the Ballston Journal. He thanked Ballston Journal Publisher Angela McFarland for putting the video online so those people who cannot make a Board Meeting will know what is happening in the Town.
- He thanked Councilman Tim Szczepaniak for subbing for him when his work schedule prevented him from attending the meetings.
- He thanked Councilman William Goslin for all the work he did on the Town budget and for working to create a better monthly financial statement.
- The auditors have completed the report for 2012. He thanked Councilman Goslin for doing a great job on the 2012 reconstruction of the Town's finances.
- He reported that due to the water fund finances it will be necessary to override the tax levy limit. General Funds and Highway have stayed within the tax cap. He referred to the Water Fund Financial Operations Report of Examination for the period covering January 1, 2010 – December 31, 2011 published in May 2013 by the NYS State Comptroller's Office. The report showed the Town was not assessing the debt properly. Money was transferred from other funds into the water fund improperly and the water connection fees, that should have been used to fund water projects, were depleted. The Town can raise revenue for water funds by: usage, late fees, connection fees and tax bills. The Town has made the adjustment in the water funds and now the water finances are recorded properly.

Councilwoman Stewart reported the Parks and Recreation Committee will meet this Wednesday at 7:00 p.m.

Councilman Goslin reported on the following:

- We are addressing the technology needs of the Town. Mr. Facchetti of Platinum Information Solutions, Inc. will help us update our email and our backup system to the cloud and address our website security. We are also looking to take online payments for Town departments.
- At the November 6th Town Board Meeting, we will present the results of the sewer surveys. We have above 90% approval from 75% of the residents for construction of the sewer district. The map, plan and report will be presented at the November 28th meeting. The preliminary report will be a step toward creating the sewer district. Questions concerning sewers in other areas of the Town should be addressed to the Supervisor or to Councilman Goslin.
- The Town has put \$75,000 in the 2015 Budget to work on updating the Comprehensive Plan and GEIS. This will be a five year plan to build the reserves to \$375,000. The Town needs to address problems with the current zoning and high density development.
- The Town is addressing the need for more effective financial reports. Presently, the monthly financial report shows the disbursements and revenues. It is important that the Town Board will have accurate finances month to month so that they can manage Town operations efficiently. We have changed the way we account for water. We need to simplify the process of the breakdown of water bills by fund for the monthly payment of vouchers with the combining information to get an accurate cost of water.
- The highlights from the budget process shows:
 1. The Town is in good shape financially and there will be no Town Tax or Highway Tax.
 2. The Town spent \$230,000 in cash for truck purchase.
 3. The Town spent \$500,000 to pave roads.
 4. We have built up our reserves to \$500,000 with the plan to have reserves of \$700,000. The Town Board plans to keep 20% in reserves in case of a shortfall in revenues.
 5. We are adding a part-time position in the Town Clerk's Office to plan for the transition in 2016.
 6. We have in reserve \$75,000 for update to Comprehensive Plan, Zoning and GEIS.
 7. The court revenue has decreased by \$60,000 to \$70,000, which is half of what it was last year.
 8. We are buying 25% more water than we are selling and Water Superintendent Joseph Whalen is looking into the situation and testing for water leaks.
 9. Building Inspector Thomas Johnson will get additional support in his department.

Supervisor Ziegler added that the Town has very little fixed income. Most of our revenues come from Mortgage Tax and Sales Tax. We are projecting a 3% increase in sales tax revenue. It is difficult to plan for the coming year when we don't control our revenues.

PRIVILEGE OF THE FLOOR

No one wished to speak at this time.

NEW BUSINESS FOR CONSIDERATION AND ACTION:

RESOLUTION 14-175

RESOLUTION HONORING JUDY KAPLAN ON THE OCCASION OF HER 25TH ANNIVERSARY OF WORKING AT THE TOWN OF BALLSTON COMMUNITY LIBRARY.

RESOLUTION: HONORING JUDY KAPLAN ON THE OCCASION OF HER 25th ANNIVERSARY OF WORKING AT THE TOWN OF BALLSTON COMMUNITY LIBRARY

Motion made by Councilwoman Stewart

Seconded by John Antoski

WHEREAS, Judy Kaplan was born in Brooklyn, New York; and

WHEREAS, Judy Kaplan graduated from Erasmus Hall High School class of 1957; and

WHEREAS, Judy Kaplan volunteered as the librarian at the Temple Gates of Heaven where she is also a member; and

WHEREAS, Judy Kaplan has been the loving wife of Asa Kaplan since 1956; and

WHEREAS Judy Kaplan is the dedicated mother to three children, Pam, Sheryl, and Carl and the proud grandmother to three grandchildren, Marisa, Ethan, and Jared Miller; and

WHEREAS, Judy Kaplan was a girl scout leader, PTA President and School Library and Braille volunteer, acted for the Schenectady Civic and Curtain Call Theaters; and

WHEREAS, Judy Kaplan started as a library patron here when her family moved to Charlton in 1960, where she still resides; and

WHEREAS, Judy Kaplan volunteered at the library for more than 10 years until being hired as the Senior Library Clerk on October 31, 1989. She watched the staff grow from five to twenty-one and has been through changes from card catalogs to computers, a move to a new building in 2001, five Directors, and eight youth service librarians. Judy has been the acting director twice. She has run the library book club since 2002 and has a devoted following of more than twenty-five avid readers. Judy is really the heart of the library. She has extensive knowledge of our fiction, audiobook, and DVD collections and has inspired many a delighted patron to leave with an armload of books and DVDs, and they almost always return for more; and

WHEREAS, the Town Council, on behalf of the residents of the Town of Ballston, wishes to express its gratitude for the many years of dedicated service and commitment that Judy Kaplan has given to the Town of Ballston; now, therefore,

BE IT RESOLVED that the Ballston Town Council wishes to honor Judy Kaplan on the occasion of her 25th anniversary of working at the Town of Ballston Community Library and for this outstanding service to the Town of Ballston and its residents.

DATED: October 28th, 2014

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

Supervisor Ziegler stated we have a lot of infrastructure and bonded maintenance work in the Town water districts: pump station, trunk lines along Route 50 and two water towers. The debt is not being paid by all water users. We need to more fairly assess the debt across all water districts in the Town with the exceptions of Route 50, Route 67 and Morningdale Court Water Districts. We will ask assistance from Town Engineer, Katherine Serra for this project.

RESOLUTION 14-176
REASSESS DEBT ON THE EXISTING WATER RELATED BONDS FOR INFRASTRUCTURE IN THE TOWN'S WATER DISTRICTS AND TO ASSESS SET DEBT AS THE BOARD DEEMS APPROPRIATE ON CERTAIN WATER RELATED BONDS.

A motion was made by Councilman Szczepaniak and seconded by Councilman Goslin to reassess debt on the existing water related bonds for infrastructure in the Town's Water Districts and to assess set debt as the Town Board deems appropriate on certain water related bonds.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

RESOLUTION 14-177

APPROVE THE 2015 TENTATIVE BUDGET

A motion was made by Councilman Szczepaniak and seconded by Councilman Goslin to approve the 2015 Tentative Budget.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

Supervisor Ziegler stated this is now the Preliminary Budget for 2015.

RESOLUTION 14-178

ACCEPT THE \$4,250 DONATION FROM A TOWN RESIDENT TO PAY FOR THE COST OF LANDSCAPING THE ISLAND ON LEFFERTS WAY.

A motion was made by Councilman Szczepaniak and seconded by Councilwoman Stewart to accept the \$4,250 donation from a Town resident to pay for the cost of landscaping the island on Lefferts Way.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

RESOLUTION 14-179

SET A PUBLIC HEARING FOR LOCAL LAW 3 OF 2014 TO OVERRIDE THE TAX LEVY LIMIT FOR NOVEMBER 6, 2014 AT 7:00 P.M.

A motion was made by Councilman Szczepaniak and seconded by Councilwoman Stewart to set a public hearing for Local Law 3 of 2014 to override the tax levy limit for November 6, 2014 at 7:00 p.m.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

RESOLUTION 14-180

SET A PUBLIC HEARING FOR ABELE WOODS FOR NOVEMBER 25, 2014 AT 6:45 P.M.

A motion was made by Councilman Szczepaniak and seconded by Councilwoman Stewart to set a public hearing for Abele Woods for November 25, 2014 at 6:45 p.m.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

RESOLUTION 14-181

APPROVE PAYMENT FOR THE ELECTION INSPECTORS' LUNCHESES FOR THE GENERAL ELECTION ON NOVEMBER 4, 2014 AT A COST NOT TO EXCEED \$600.

A motion was made by Councilman Szczepaniak and seconded by Councilman Antoski to approve payment for the election inspectors' lunches for the General Election on November 4, 2014 at a cost not to exceed \$600.

ADOPTED: Ayes 5 Supervisor Ziegler, Councilman Szczepaniak, Councilman Goslin, Councilwoman Stewart and Councilman Antoski
Nays 0

A motion was made by Councilman Szczepaniak and seconded by Councilman Goslin to adjourn the meeting. The meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Carol R. Shemo
Town Clerk