



Town of Ballston

Town Board Agenda* May 9, 2023

Meeting 6:30 p.m.

Town Hall Meeting Room, 323 Charlton Road, Ballston Spa

Pledge of Allegiance

1. Reports
2. Financial Report for April 2022
3. Supervisor's Report
4. Council Members' Reports

OLD BUSINESS

None

NEW BUSINESS

None

*Privilege of the floor ONLY on items for consideration and action this evening. (Limit 3 mins.)
Please state your name, address, and the resolution number you are referring to when speaking.*

NEW BUSINESS FOR CONSIDERATION AND ACTION THIS EVENING

Resolution 23-87

Consider approving the Supervisor's Financial Report for April 2023.

Resolution 23-88

Consider approving the Agreement with the New York State Department of Environmental Conservation and the Town of Ballston dated May 2023, for access and preliminary investigation activities on land located at 58 Outlet Road and authorize the Supervisor to execute the Agreement.

Resolution 23-89

Consider acknowledging that the annual examination of the court records for 2022 has been completed.

Resolution 23-90

Consider approving Assessor Peter Hotaling to attend the Cornell Seminars offered by the NYS Assessor's Association in Ithaca, NY on July 17, 2023 – July 21, 2023. The approximate total cost is \$1,436 which includes tuition \$380, lodging for 4 nights \$536, meals \$320, and mileage \$200; because our Assessor is the Assessor for another municipality, half of the cost (\$718) will be paid for by them for his attendance. The source of the funds will be A Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-91

Consider approving Valuation Assistant Michael Pandolfo to attend the Cornell Seminars offered by the NYS Assessor's Association in Ithaca, NY on July 17, 2023 – July 21, 2023. The cost is \$1,761.00 which includes tuition \$470.00, 5 nights of lodging \$670.00, meals \$400.00, mileage \$200.00 and tolls \$21.00. The source of the funds will be A Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-92

Consider approving the dissolution of the Clean Energies Committee effective immediately.

Resolution 23-93

Consider approving the formation of the Town of Ballston Green Community Committee effective May 9, 2023.

Resolution 23-94

Consider approving the appointment of the following members to the Town of Ballston Green Community Committee effective May 9, 2023: Jon Mesh and Silver Gudbrandsen. The Town Board liaison will be Councilwoman Jasinski.

Resolution 23-95

Consider approving an intermunicipal agreement between the Town of Ballston and Saratoga County dated May 9, 2023, for the construction and installation of a pedestrian crosswalk at the corner of Lake Hill Road and Kingsley Road. This resolution also authorizes the Supervisor to execute the agreement.

Resolution 23-96

Consider appointing Justin Zampella as a regular member of the Zoning Board of Appeals (ZBA) for a term beginning May 9, 2023, and ending December 31, 2026 to complete the term of former ZBA member Joanne Hull.

Resolution 23-97

Consider approving an estimate dated April 16, 2023, from CGL Arbor Services to perform a treatment on diseased hemlock trees in Anchor Diamond Park for an amount not to exceed \$19,996.72 and authorize the Supervisor to sign. Consider a related supplemental appropriation to the 2023 Final Budget to increase A Fund's "Budget Fund Balance Draw" revenue account and "Parks & Rec Admin – Contractual" expense account by the same amount. The source of the funds will be Parkland Deposit Funds to be reimbursed by the Anchor Diamond Trust.

Resolution 23-98

Consider approving a reallocation of appropriations in Consolidated Water Fund's 2023 Final Budget to decrease the "Contingency Budgeting" expense account and increase the "Auditor – Professional Services" expense account by \$8,000 to adjust for higher than anticipated audit expenses in 2023. The source of the funds will be a reallocation of expenditures within Consolidated Water Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-99

Consider setting a Public Hearing for Tuesday, May 30, 2023, at 6:15 p.m. on the approval of a new franchise agreement with Spectrum Northeast, an indirect subsidiary of Charter Communications, Inc.

Resolution 23-100

Consider approving a supplemental appropriation for the Jenkins Park Fund's 2023 Final Budget to increase the "Budgetary Fund Balance Draw" and "Gifts and Donation" revenue accounts by \$19,725 and \$25, respectively, and increase the "Construction Services" expense account by \$19,750. The source of the funds will be Jenkin Parks Fund's unrestricted fund balance.

Resolution 23-101

Consider designating the Town Board of the Town of Ballston as Lead Agency pursuant to Part 617 of the State Environmental Quality Review Act with respect to the environmental review associated with the installation of new fencing benefitting Park District No. 1 (Jenkins Park) for a potential dog park and classify as an Unlisted Action. This resolution also authorizes the Supervisor to sign any and all documents related to this environmental review.

Resolution 23-102

Consider approving the determination and declare the potential purchase of a fence to use for a dog park located in Park District No. 1 (Jenkins Park) as a Negative Declaration. This is pursuant to the State Environmental Quality Review Act, as the potential purchase will not have a significant impact on the environment.

Resolution 23-103

Consider approving the removal of the existing fence and installation of new fence material for Park District No. 1 (Jenkins Park) to be used for a dog park in the amount not to exceed \$19,750.00 per a quote from Phoenix Fence dated February 16, 2023. The source of the \$19,725 will be Jenkin's Park Fund, fund balance, and \$25 donated by constituent Dr. Suzanne Brunelle in October 2022.

Resolution 23-104

Consider approving the specifications and Notice to Bid for the purchase of various HVAC upkeep and upgrade improvements with a bid opening date of Tuesday, May 23, 2023, at 2 p.m.

Resolution 23-105

Consider approving a junk drop-off at Town Hall on June 10, 2023, at a cost of \$3,600.00 plus \$100 per ton. Services will be provided by Twin Bridges. The source of the funds will be A Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-106

Consider accepting a proposal dated April 24, 2023, from M.J. Engineering for engineering services related to flag remediation issued by NYS Department of Transportation for the Finley Road Bridge in the amount of \$16,600.00. The source of funds for the \$16,600.00 will be the Highway Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-107

Consider approving to hire Steffen Buck as a part time Court Officer for the Town of Ballston Court at a rate of \$22 per hour, up to 8 hours per week, effective May 10, 2023. Consider approving a related reallocation of appropriations within A Fund's 2023 final budget to decrease "Municipal Court Security Services" by \$6,000, increase "Municipal Court Personal Services" by \$5,500, increase "Social Security Contribution Costs" by \$400, increase and "Medicare Contribution Costs" by \$100. The source of the funds will be A Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-108

Consider approving the two agreements for 2023 between the Saratoga County Department of Aging and Youth Services Office of the Aging and the Town of Ballston. The Transportation Agreement is \$2,586.00 and the Nutrition Agreement is \$2,586.00. These services provide meals and transportation for seniors in the Town. Consider approving a related reallocation of appropriations within B Fund's 2023 final budget to decrease "Contingency Budgeting Account" by \$838 and increase "Programs for the Aging – Saratoga County Transportation Program" and "Programs for the Aging – Saratoga County Nutrition Program" by \$419 each. The source of the funds will be B Fund's 2023 Final Budget. There will be no impact to fund balance.

Resolution 23-109

Consider accepting a proposal dated May 9, 2023, from M.J. Engineering for grant writing assistance for the Northern Border Regional Commission Catalyst Grant in the amount of \$5,000.00. The source of the funds will be A Fund's 2023 Final Budget. There will be no impact to fund balance.

Privilege of the Floor on any topic

*Agenda subject to change.

Meeting documents can be found here: [Town Board Meeting May 9, 2023](#)

Meeting Rules

- 1) Only speak if you "have the floor" at the standing microphone.
- 2) When speaking, please state your name and address for the record.
- 3) Three-minute limit to speak with warning at two-minute mark. Submit additional comments or questions in writing to the Town Board.
- 4) Address comments to the Board, not the audience. Speak slowly, loudly, and clearly.
- 6) One person speaks at a time – no side discussions.
- 7) One time allowance to speak to the Board. No "donation" or aggregation of times from others.
- 8) No foul language or swearing. No insulting, offensive, or threatening remarks.
- 9) There is no discussion between the public and the Board. There will be no response to your comments or questions from the Board at the meeting.
- 10) Your Supervisor and Town Board members welcome you to send additional comments and concerns to their email addresses.