



Town of Ballston

Town Board Agenda* June 14, 2022

Town Board Meeting 6:30 p.m.

Meeting is via Zoom conferencing only

Pledge of Allegiance

Presentation: Carrie Dooley of MJ Engineering: Water project for Route 67 and Dominic Drive

Reports

1. Financial Report for May 2022
2. Supervisor's Report
3. Council Members' Reports

OLD BUSINESS

Sheriff patrol in Town survey results/discussion
Purchase of Development Rights fees

NEW BUSINESS

None

*Privilege of the floor ONLY on items for consideration and action this evening. (Limit 3 mins.)
Please state your name, address, and the resolution number you are referring to when speaking*

NEW BUSINESS FOR CONSIDERATION AND ACTION THIS EVENING

Resolution 22-163

Consider approving the Supervisor's Financial Report for May 2022.

Resolution 22-164

Consider approving Local Law 3 of 2022 to amend Chapter 87 "Sewer Use" of the Town Code of the Town of Ballston.

Resolution 22-165

Consider approving to change the Tuesday, June 28, 2022, Town Board Agenda Meeting to Thursday, June 30, 2022, and the Tuesday, November 8, 2022, Town Board meeting to Wednesday, November 9, 2022, due to the Primary and General Elections.

Resolution 22-166

Consider approving a reallocation of 2022 budget authority from Fund 27's "Contingency Budgeting Account" to the "Admin – Outside Professional Services" expense account in the amount of \$4,900 and accept a proposal from Suez Utility Service Co. Inc. dated April 21, 2022, for \$4,900 to conduct interior and exterior inspections of the Town's two water towers. There will be no impact to fund balance.

Resolution 22-167

Consider approving an appropriation of \$ 72,087 from the Town's American Rescue Plan Act Funds pursuant to the U.S. Treasury Department's Final Rules to approve and award a bid dated April 20, 2022, from Presentation Concepts Corporation for design and implementation of audio/visual technology upgrades at Town Hall pursuant to a Request for Bids dated March 8, 2022. Consider an additional supplemental appropriation for \$1,396.84 from the Town's American Rescue Plan Act Funds pursuant to the US Treasury Department's Final Rules to accept a proposal from Dell Technologies dated June 10, 2022, in the amount of \$1,396.84 for two mini/micro form factor computers and related hardware to be purchased via New York State's Office of General Services Contract PM20820. Funds will be used to upgrade technology infrastructure to adapt government operations to the pandemic and adapt the Board Room and small conference room for in person and video participation for Town meetings.

Resolution 22-168

Consider approving a supplemental appropriation to the 2022 Final budget to increase the "Gravel Pit Contractual Expenditures" expense account by \$15,000, the "Other Unclassified Revenues" account by \$4,000, and the "Budgeted Fund Balance Draw" revenue account by \$11,000. Approval of this resolution will establish budget authority allowing the Town to continue gravel pit operations in compliance with OSC guidelines this fiscal year. The source of the funds will be the Gravel Pit Fund, fund Balance.

Resolution 22-169

Consider approving a reallocation of 2022 budget authority totaling \$25,000 from the Ballston Lake Sewer District Fund's "Installment Bonds – Principal" account to the "Installment Bonds – Interest" account to correct an error in the 2022 Final budget. Approval of this resolution will allow for accurate accounting of debt service costs in compliance with OSC guidelines. Consider an additional reallocation of 2022 budget authority totaling \$1,000 from Ballston Lake Sewer District Fund's "Installment Bonds – Principal" to "BLSD – Contractual" to adjust for costs related to sewer administration from New York State Department of Environmental Conservation. There will be no impact to fund balance.

Resolution 22-170

Consider approving a supplemental appropriation for the 2022 Final budget to increase Fund B "Unclassified Revenue" account by \$9,966.06 and decrease the Fund B "Budgeted Fund Balance Draw" to approve the receipt of a grant totaling \$9,966.06 representing NYS DEC's cost share of the Ballston Lake survey and Lake Management Plan. Consider a related supplemental appropriation to the 2022 Final budget to increase the "Lake Management" expense account by \$1,832.63 in Fund B, to adjust for remaining costs associated with the Ecologic and Upstate Freshwater Institute Ballston Lake – Lake Management Plan project, which is now complete. A budget adjustment in 2020 for the full proposed amount of \$26,100 was approved via resolution 20-149, however, unspent appropriations lapsed at the end of 2020 in the amount of \$1,832.63. The source of the \$1,832.63 will be Fund B, fund balance.

Resolution 22-171

Consider approving a supplemental appropriation for the 2022 budget to increase “Zoning – Outside Professional Services” expense account by \$24,800 to adjust for costs related to M.J. Engineering’s proposal for assistance with Phase 2 Targeted Comprehensive Plan Update and Phase 3 Targeted Zoning Update. Budget adjustments totaling \$48,460 were approved in 2021 via Resolution 21-129 for this expense; however, unspent appropriations lapsed at the end of 2021, in the amount of \$24,800. The source of the \$24,800 will be the Fund B, fund balance.

Resolution 22-172

Consider approving an amendment to Resolution 22-151 approved on May 10, 2022, to allow Mike Pandolfo to attend the Cornell Seminars offered by the New York State Assessors Association in Ithaca, NY from July 17 to July 21, 2022. The total cost for Mike will be approximately \$1,950 which includes \$625 for tuition, \$670 for 5 nights of lodging, \$400 for meals, \$200 for mileage and \$55 for tolls. Consider approving a related, supplemental appropriation for the 2022 Final budget to increase the “Assessor’s Office – Professional Development” expense account by \$3,000 to adjust for higher than anticipated training expenses this fiscal year. The source of the \$3,000 will be Fund A, fund balance.

Resolution 22-173

Consider approving a supplemental appropriation to the 2022 Final budget to increase Fund A’s “BUILDINGS O&M - Equipment & Capital Outlays” expense account by \$17,048.36, the “Other Unclassified Revenues” account by \$15,000.00, and the “Budgeted Fund Balance Draw” revenue account by \$2,048.36 and approve a proposal dated April 28, 2022 totaling \$17,048.36 from National Grid to convert remaining Town Hall lighting to LED technology without public solicitation as part of National Grid’s “Small Business Direct Install” program which is categorized as single source because the program is subjected to periodic RFP’s. The source of the \$15,000 will be grant funding received from New York State Energy Research and Development Authority’s Clean Energy Communities Program, and the source of the remaining \$2,048.36 will be Fund A, fund balance.

Resolution 22-174

Consider approving to set a public hearing for Tuesday, July 12, 2022, at 6:15 p.m. pursuant to Eminent Domain Procedure Law, Section 202 for property on NYS Route 146A (SBL# 239.-12-15).

Resolution 22-175

Consider approving the Town Historian, Rick Reynolds, to apply for a grant from the New York State Division of Cemeteries for equipment, a shed, securing and repairing the vault, resurfacing the roads, gravestone repairs and a survey for Hillside Cemetery.

Resolution 22-176

Consider approving to schedule a Special Town Board Meeting for Wednesday, June 29, 2022, at 6 p.m.

Resolution 22-177

Consider approving to set a public hearing for Wednesday, June 29, 2022, at 5:45 p.m. on amending the Building Department Fee Schedule to include the Purchase of Development Rights fees effective immediately.

Resolution 22-178

Consider approving a reallocation of 2022 budget authority totaling \$25,685 from A Fund's "Contingency Budgeting Account" to the "Buildings O&M – Contractual" expense account in the amount of \$25,000 and the "Taxes & Assessments on Municipal Property" expense account in the amount of \$685 to adjust for higher than anticipated costs in the 2022 Final budget. There will be no impact to fund balance.

Resolution 22-179

Consider approving an appropriation from the Carpenter's Acres Sewer District contingency budget to pay to Key Bank the total sum of up to \$7,000.00 representing a processing fee of \$3950.00 and legal fees in the amount of \$3,000 (TBD prior to meeting) to review and approve of an easement from 1491 Route 50 LLC to the Town of Ballston and Saratoga County Sewer District for construction and maintenance of the Carpenter's Acres Sewer District. These costs are budgeted for and there is no impact to fund balance.

Resolution 22-180

Consider approving a supplemental appropriation to the 2022 Final budget to increase Fund B's "Other Public Safety – Contractual Not Specified" expense account by \$83,773.75 and the "Budgeted Fund Balance Draw" revenue account by \$83,773.75 and authorize the Supervisor to enter into an Agreement with the County of Saratoga and the Saratoga County Sheriff's Department for specialized law enforcement services exclusively for the Town of Ballston from August 1, 2022, to July 30, 2023. The source of the \$83,773.75 will be Fund B, fund balance.

Executive session to obtain legal advice.

*Agenda subject to change