



Building Department

323 Charlton Road
Ballston Spa, NY 12020
Jeff Stickles, Building Inspector
Matt Vaverchak, Asst. Building Inspector
Erica Collins, Senior Clerk
Phone: 518-490-2715
building@townofballstonny.org

**Dock/Boathouse
Permit Application**

Office Use ONLY

Permit # _____ Permit Fees: _____

Date Received

Address of Site: _____

Corner Lot? Yes No

Property Tax Map ID #: _____ Zoning District _____

Contractor Name: _____ Property Owner Name: _____

Contractor Phone: _____ Property Owner Phone: _____

Contractor Email: _____ Property Owner Email: _____

Check if Applicant

Check if Applicant

TYPE OF CONSTRUCTION:

Dock (new) _____ Dock (change in existing) _____

Boathouse (new) _____ Boathouse (change in existing) _____

Dock surface area (Not to exceed 350 square feet): _____

Dock configuration (I, T, L, U, E, F): _____

Boathouse height (Peaked roof ≤ 18 feet; Flat roof ≤ 14 feet): _____

Please note:

Prior to issuance of Certificate of Compliance, all permit applications must be accompanied by an “as built” survey by the licensed land surveyor will be required.

Please SUBMIT the following:

- 1) Plot plan showing data including dimensions, setbacks, configurations and a complete drawing of proposed structure. If the permit is requesting a change in structure a drawing of the present structure and a drawing of the proposed structure are required.
- 2) Survey performed by a licensed land surveyor plotting the location of the proposed structure. In lieu of a survey showing compliance with the placement regulations, the applicant may present affidavits from each of the adjacent property owner(s) wherein it is sworn that the affiant is a title holder and that all record title holders of the adjacent property have been shown a diagram of the proposed dock or boathouse location and that all record title holders do not object to such proposed legislation of the dock or boathouse as the case may be.
- 3) Contractor’s certificates of liability
- 4) Contractor’s workmen’s compensation insurance.

Signature of Owner: _____ Date: _____

Signature of Applicant: _____ Date: _____